



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 25

Series of 2022

AN ORDER RECONSTITUTING THE COMPOSITION OF MUNICIPAL NUTRITION COUNCIL (MNC) DESIGNATING **DR. JANETE C. PAYAWAL** AS MUNICIPAL NUTRITION ACTION OFFICER AND ITS FUNCTIONS THEREOF.

WHEREAS, the Municipal Nutrition Council is among the “special bodies” of the Municipality of Bongabon with a policy formulation function on nutrition;

WHEREAS, the concern on nutrition is one of the targets of the Sustainable Development Goals, to end hunger by 2030 and ensure access by all people, in particular the poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round.

WHEREAS, the Municipal Nutrition Council (MNC) is the mechanism for planning, implementing, monitoring, evaluation, and coordinating the municipal plan of action for nutrition.

NOW THEREFORE, I. RICARDO I. PADILLA, Municipal Mayor of Bongabon, Nueva Ecija by virtue of the powers vested in me by law do hereby order the constitution of the Municipal Nutrition Council.

Section 1. Composition – The Municipal Nutrition Council shall be composed of the following:

Chairman:	Hon. Ricardo I. Padilla	-	Municipal Mayor
Co – Chairmen:	Hon. Christian P. Binuya	-	Municipal Vice Mayor
	Hon. Gina C. Morales	-	SB Chairperson on Health
Municipal Nutrition Action Officer:		-	Dr. Janete C. Payawal
Members:	Hon. Joe Lagrimar T. Ruz	-	LnB President
	Dr. Elizabeth P. Espiritu	-	Municipal Health Officer
	Ms. Joy A. Camania	-	Mun. Social Welfare Dev’t Officer
	EnP Jane P. Ramos	-	Mun. Planning & Dev’t Officer
	Mrs. Evelyn L. Lorenzo	-	MLGOO VI
	Engr. Marilou A. Domingo	-	Municipal Budget Officer
	Ms. Jackielou R. Gallarde	-	Acting Municipal Agriculturist
	Mr. Jericko D. De Jesus	-	Municipal Accountant
	Mrs. Analiza M. Cruz	-	Municipal Treasurer
	Mr. Alex F. Mantile, PhD	-	DepEd District Supervisor
	Mrs. Felomina Gervacio	-	Nutrition Coordinator -DepEd
	Dr. Loida V. Cabana	-	Municipal Veterinarian
	Mr. John Ryan M. Ong	-	MDRRMO
Mrs. Josephine P. Entila	-	PESO	

Section 2: Functions and Duties of the Municipal Nutrition Council. The MNC shall have the following duties and functions:

1. Formulate and implement local food and nutrition policies, plans and interventions for nutrition improvement.
2. Monitor and evaluate the efficiency and effectiveness of the plan for nutrition improvement.
3. Identify and mobilize local resources for nutrition interventions.
4. Advocate for local support for the nutrition plan to sustain nutrition improvement.

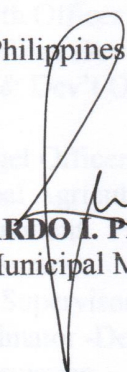
Section 3: Functions of Municipal Nutrition Action Officer

1. Organizes and leads a planning core group within the Municipal Nutrition Council to formulate the Municipal Nutrition Plan.
2. Ensures the implementation of the nutrition plans, programs and projects which are attuned to the Municipal Development Plan (MDP) and the targets of the Sustainable Development Goals (SDGs).
3. Coordinates and supervises the implementation and monitoring of the nutrition program in the municipality.
4. Prepares the necessary requirements needed for the regular meetings, assessments and presentations of nutrition concerns.
5. Coordinates and supervises the convergence of direct nutrition services or other nutrition-related interventions of inter-agencies such as the Municipal Agriculture Office, Municipal Health Office, Municipal Social Welfare and Development Office, Department of Education and others.
6. Conducts periodic field visits to barangays (which should be prioritized) to assess implementation process of their nutrition plans and provide technical assistance.
7. Supervises the Barangay Nutrition Coordinator/Scholar and acts as resource person in barangay level planning and formulation.
8. Trains and supervises the BNC/S in the implementation of barangay nutrition program.
9. Submits semestral Work Plan based on the Municipal Nutrition action Plan to the Chairperson of the Municipal Nutrition Council and her direct supervisor.
10. Prepares the semestral accomplishment report of the Municipal Nutrition Council and submits monthly work accomplishment to the Chairperson/direct supervisor.
11. Keeps minutes of the meetings of the Municipal Nutrition Council and keeps the records of all nutrition-related programs, projects and activities.
12. Undertakes other nutrition-related activities as deemed necessary by her direct supervisor.

Section 4: Organizational Responsibility – The Municipal Nutrition Action Officer (MNAO) is a full-time member of the Municipal Nutrition Council and is under the direct supervision of the Office of the Municipal Mayor.

Section 5: Effectivity – This Executive Order shall take effect immediately.

Done this 16th day of September, 2022 here at Bongabon, Nueva Ecija Philippines


RICARDO I. PADILLA
Municipal Mayor