



Republic of the Philippines
Province of Nueva Ecija
MUNICIPALITY OF BONGABON
OFFICE OF THE MUNICIPAL MAYOR



MEMORANDUM

TO : ALL DEPARTMENT HEADS

**SUBJECT : DEADLINE OF SUBMISSION OF REPORTS
FOR THE FIRST 100 DAYS**

DATE : SEPTEMBER 28, 2022

Please be reminded again of the deadline of the submission of your office first 100 days report until September 30, 2022 up to office closing hours.

This is for the MPDO and this office to have time for the consolidation of such. Reports should be put in a soft copy (USB) in plain white background.

FOR CONSIDERATION

By authority of the Mayor


PASTOR A. DOMINGO JR.
Senior Administrative Assistant III