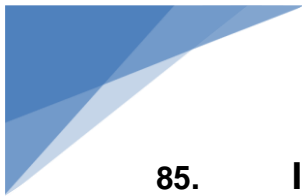




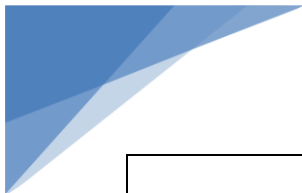
**Municipal Environment and Natural Resources  
Office  
Internal Services**



## 85. INSPECTION AND ISSUANCE OF CERTIFICATION

-

<b>Office or Division:</b>	Municipal Environment and Natural Resources Office			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C			
<b>Who may avail:</b>	Citizens of Bongabon			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
(1 Copy) Letter of Intent (1 Copy) Land Title (1 Copy) Sketch map of area done by certified geodetic engineer (1 Copy) Picture of trees requested to be cut (1 Copy) of quarry permit and official receipt		None		
<b>CLIENT STEPS</b>	<b>AGENCY ACTIONS</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Application of quarry operation  1.1. Letter of Intent address to Punong Barangay and Municipal Mayor and certification of no objection by the Punong Barangay.  1.2. Copy of Land Title.  1.3. Sketch map of area done by certified geodetic engineer.		PHP.100.00	Inspection -1 Day Certification-5 Minutes after Inspection	MENRO Staff
2. Transport of quarry materials  2.1. Present a copy of quarry permit and official receipt		None	Inspection 2 Minutes	MENRO Staff



<p>3.Cutting of Trees</p> <p>3.1. Request letter address to Punong Barangay and Municipal Mayor and certification of no objection by the Punong Barangay.</p> <p>3.2. Copy of Land Title.</p> <p>3.3. Picture of trees requested to be cut</p>		<p>PHP.100.00</p>	<p>Inspection -1 Day</p> <p>Certification-5 Minutes after Inspection</p>	<p>MENRO Staff</p>
<p>4. Transport of Forest / Tree Products</p> <p>4.1. Present copy of official receipt from source and geo-tagged picture</p>		<p>None</p>	<p>Inspection 2 Minutes</p>	<p>MENRO Staff</p>
<b>TOTAL:</b>			2 Days, 12 Minutes	